



॥ विद्याविनयेन शोभते ॥

Janardan Bhagat Shikshan Prasarak Sanstha's
**RAMSHETH THAKUR COLLEGE
OF COMMERCE & SCIENCE**

Plot no-1, Sector-33, Kharghar, Navi Mumbai – 410210
Affiliated to University of Mumbai
ISO 9001:2015 & 14001:2015 Certified

Estd. 2010-11

AY 2023-24

Research Advisory & Aavishkar Committee

Research & Consultancy Policy

Rev. Date 17/07/2023

1. Introduction

This policy outlines the guidelines and procedures for conducting research and consultancy activities within Ramsheth Thakur College of Commerce & Science. It aims to promote high-quality research, ensure ethical standards, foster collaborations, and provide effective consultancy services. This policy applies to all employees, researchers, consultants, and affiliated individuals engaged in research and consultancy activities on behalf of the organization.

2. Research and Consultancy Objectives

2.1 Research Objectives

1. To generate new knowledge, contribute to academic advancements, and address real-world challenges.
2. To support evidence-based decision-making and policy formulation.
3. To enhance the organization's standing and contribute to advancements in research and innovation.

2.2 Consultancy Objectives

1. To provide specialized expertise and solutions to clients and partners.
2. To foster collaborative relationships with external organizations and promote knowledge exchange.
3. To generate revenue and contribute to the financial sustainability of the organization.

3. Research Governance

3.1 Research Ethics

1. All research activities must comply with applicable ethical guidelines, regulations, and laws. Researchers must obtain necessary approvals, including ethical clearance, prior to initiating



॥ विद्याविनयेन शोभते ॥

Janardan Bhagat Shikshan Prasarak Sanstha's
**RAMSHETH THAKUR COLLEGE
OF COMMERCE & SCIENCE**

Plot no-1, Sector-33, Kharghar, Navi Mumbai – 410210
Affiliated to University of Mumbai
ISO 9001:2015 & 14001:2015 Certified

Estd. 2010-11

AY 2023-24

any research involving human subjects, animals, sensitive data, or potential environmental impacts.

2. Research involving vulnerable populations should receive special consideration and ensure their rights, welfare, and privacy.

3.2 Plagiarism Prevention & Compliance

1. All researchers are expected to adhere to strict standards of academic integrity and avoid all forms of plagiarism. Compliance with ethical guidelines, regulations, and laws regarding plagiarism is mandatory.
2. The institution will employ appropriate measures, including the use of plagiarism detection tools, to ensure the originality of research outputs. Suspected cases of plagiarism will be reported and thoroughly investigated.
3. Plagiarism will result in disciplinary actions, including publication retractions, loss of research privileges, suspension, or termination of employment. Disciplinary procedures will be fair, consistent, and in accordance with institutional policies.
4. The plagiarism policy will be regularly reviewed and updated to align with evolving ethical guidelines, regulations, and best practices in academic research. Amendments will be communicated to ensure ongoing awareness and compliance with plagiarism prevention measures.

Guidelines for Research & Consultancy

The following policies outline the guidelines and procedures for research and consultancy activities at Ramsheth Thakur College of Commerce & Science. They provide a framework for researchers, consultants, and affiliated individuals to conduct their work in alignment with the organization's objectives and values.

1. Full-time faculty members are eligible to undertake research projects and engage in consultancy activities aligned with their areas of expertise.
2. In order to promote effective collaboration and efficient project management, the maximum team size for a single research project/consultancy is limited to three teachers.



॥ विद्याविनयेन शोभते ॥

Janardan Bhagat Shikshan Prasarak Sanstha's
**RAMSHETH THAKUR COLLEGE
OF COMMERCE & SCIENCE**

Plot no-1, Sector-33, Kharghar, Navi Mumbai – 410210

Affiliated to University of Mumbai

ISO 9001:2015 & 14001:2015 Certified

Estd. 2010-11

AY 2023-24

This ensures focused and streamlined efforts, encourages active participation from each team member, and facilitates effective coordination throughout the project duration.

3. Agreements for consultancy engagements should be in writing and include clear deliverables, timelines, and financial terms. Consultants must maintain confidentiality and avoid conflicts of interest during consultancy projects.
4. The involvement of students in research projects or consultancy activities is highly encouraged as it brings added advantages. Engaging students in such endeavors not only provides them with valuable hands-on experience but also fosters their professional growth and enhances their academic learning.
5. In accordance with the policy, any consultancy revenue earned will be shared between the researcher and the institute, with a proportion of 60:40, respectively. The researcher will receive a 60% share of the consultancy earnings, while the remaining 40% will be allocated to the institute. This revenue sharing model incentivizes researchers while supporting the institute's financial sustainability and further investment in research and development initiatives.
6. Staff members engaging in research and consultancy activities are encouraged to proactively address Intellectual Property Rights (IPR) considerations. Staff members should be aware of their rights and responsibilities regarding IPR and are encouraged to disclose any potentially patentable inventions, copyrightable works, or other valuable intellectual property resulting from their research or consultancy engagements. The college will provide support and guidance to staff members in protecting and commercializing their intellectual property, including assistance with patent applications, copyright registrations, licensing agreements, and other relevant legal processes.
7. The college's infrastructure is available for utilization in completing research and consultancy projects. Researchers and consultants can leverage the college's facilities, resources, and infrastructure to support their activities, enhancing the efficiency and effectiveness of their projects.
8. The researcher's affiliation with the college must be prominently mentioned in all correspondence for proper acknowledgment and association.
9. The credit for the research work will be jointly attributed to both the college and the researcher, recognizing the collaborative nature of the project and acknowledging the contribution of both entities.



॥ विद्याविनयेन शोभते ॥

Janardan Bhagat Shikshan Prasarak Sanstha's
**RAMSHETH THAKUR COLLEGE
OF COMMERCE & SCIENCE**

Plot no-1, Sector-33, Kharghar, Navi Mumbai – 410210
Affiliated to University of Mumbai
ISO 9001:2015 & 14001:2015 Certified

Estd. 2010-11

AY 2023-24

4 Reporting and Evaluation

4.1 Research Reporting

1. Researchers must submit regular progress reports and final research reports as per established timelines.
2. Research outputs, such as publications, presentations, and patents, should be appropriately documented and disseminated.

4.2 Consultancy Evaluation

1. Conduct periodic evaluations of consultancy engagements to assess client satisfaction, project outcomes, and overall quality.
2. Feedback from clients and stakeholders should be collected to improve service delivery.

5. Policy Compliance and Review

1. Employees, researchers, and consultants are expected to comply with this policy and related procedures. Regular reviews of the policy should be conducted to ensure continued improvement and alignment with best practices in research and consultancy.
2. Any violations or non-compliance with this policy may result in disciplinary action or termination of research and consultancy privileges.
3. This policy will be reviewed periodically to ensure its effectiveness and alignment with evolving research and consultancy practices.

Prepared & Reviewed by	Recommended by	Approved by
Dr. Deepika Hasija Incharge Research Advisory & Aavishkar Committee	Mrs. Maheshwari Zirpe Co-ordinator IQAC	Dr. Rupendra Gaikwad Principal RTCCS, Kharghar